

Honors Advisory Board Meeting Minutes

Wednesday, September 2, 2015

Crane Room – 12:00 p.m.

Call to Order

I. Review of Minutes from April 1, 2015 - Approved

II. Welcome to New Members of the Honors Advisory Board

III. Honors Student Council Report

- Emily informed the board members on developments with Honors Student Council.

IV. Unfinished Business – None

V. New Business

A. Revised wording on Website for course proposals was proposed:

Old: “Full-time, tenure-track faculty members interested in teaching an Honors Course are invited to complete the following forms (see links below).”

New: “Faculty members interested in teaching an Honors Course are invited to complete the following forms (see links below).”

Rationale: “As you know, many full-time faculty have terminal degrees in their fields and are (not without exception, of course) more than qualified to propose, and teach, engaging, rigorous, beneficial courses. I'd not want to see students miss out because of some unfortunate wording on a website. Proposals should be evaluated on merit, not on academic class distinctions.”

B. Course Proposals involving 300-level courses cross-listed with HN200-Level courses – should we require the 300-level course to be Gen Ed approved?

- Board members agreed that this should not be required.

C. Qualifications for being admitted into Honors – should we change? Currently, it's either GPA of 3.5 or ACT of 28.

- Tabled until data can be analyzed to determine if such a change should be required. Will return to this issue in the Spring to gather another semester's worth of data.

D. Review of Honors Advisory Board Subcommittees

1. Curriculum – purpose (Reviewed)

- a. Major purpose was to assist with the review of Honors Course Proposals and to help with creation of new honors courses
- b. Need to review process for proposing courses and, in general, curriculum for honors students
- c. Current members: Jennifer Ball, Andrew Herbig, Debbie Isaacson, Vanessa Steinroetter, Kelly Erby, John Burns, Jean Sanchez, and Michael Hager. Student representatives include Malcolm and Whitney.
- 2. Admission – purpose
 - a. Major purpose to assist with reviewing applications
 - b. Need to schedule a meeting in which we discuss the application materials and process
 - o Board members agreed that students should be included on this committee so long as no identifying information
- 3. Scholarship – purpose
 - a. Major purpose is to assist with reviewing apps
 - b. Assist with decisions in awarding Brunt Scholarships as well as scholarships awarded at Spring Banquet
- 4. Appeals – purpose
 - a. For students who do not get into program with extenuating circumstances
 - b. For students who fail to meet requirements two consecutive semesters with extenuating circumstances
 - c. Both Jennifer and David agreed to forward information to me (Michael M.) to assist in the development of a policy.

VI. Announcements

- A. Visiting Fink Professor – Dr. John Zubizarreta
 - 1. Thursday, Sept. 10, 1:00 – 2:15 PM: Presentation in my HN101 course with Leadership students being invited
 - 2. Thursday, Sept. 10, 3:15 – 4:45 PM: Workshop: Learning Portfolios for Students (Register on C-TEL)
 - 3. Friday, Sept. 11, 10:00 – 11:30 AM: Workshop: Teaching and Administrative Portfolios (Register on C-TEL)
 - 4. Friday, Sept. 11, 12:00 – 1:00 PM: Lunch with HAB Members and Other Stakeholders (W Room)
 - 5. Friday, Sept. 11, 3:00 – 4:30 PM: Inspiring Exceptional Teaching and Learning (Kansas Room)
- B. Next Meeting: Curriculum and Appeal Subcommittee on Wednesday, October 7, 12:00 – 12:50 (Crane)